



## INVITATION FOR BIDS (IFB)

1. **The Guyana Food Safety Authority (GFSA)** hereinafter referred to as “the Procuring Entity”, invites eligible bidders to submit their bids for the: **SUPPLY, DELIVERY AND TESTING OF TEN (10) DESKTOP PRINTERS AND TWO (2) HEAVY-DUTY PRINTERS (NEW) FOR THE GUYANA FOOD SAFETY AUTHORITY.**
2. The Delivery Period of the goods and related services shall be **Ninety (90) days.**
3. The bidding documents may be obtained and be examined by any interested bidder. Bidding documents can be obtained upon payment of a non-refundable fee of *Three Thousand Guyana dollars (G\$3000)* at the following address: *The CEO, Guyana Food Safety Authority (GFSA), c/o Ministry of Agriculture, Regent & Vlissingen Roads, Georgetown, Tel. # 220-2682 or 225-7299. Email [gfsa@agriculture.gov.gy](mailto:gfsa@agriculture.gov.gy)*
4. All Bidders should submit their bids together with a completed Bid Securing Declaration, not later than **09:00hrs on Tuesday, October 31<sup>st</sup>, 2023** at the address: **National Procurement and Tender Administration Board (NPTAB), Ministry of Finance, Main and Urquhart Streets, Georgetown.** Bids should be placed in a plain sealed envelope bearing no identification mark of the bidder, should be labeled in the top left hand corner “**SUPPLY, DELIVERY AND TESTING OF TEN (10) DESKTOP PRINTERS AND TWO (2) HEAVY-DUTY PRINTERS (NEW) FOR THE GUYANA FOOD SAFETY AUTHORITY**” along with the words “**Do Not Open Before 09:00hrs on October 31<sup>st</sup>, 2023**” and should be **deposited in the Tender Box of the National Procurement and Tender Administration Board (NPTAB), Ministry of Finance, Main and Urquhart Streets, Georgetown.**
5. Bids shall be valid for ninety (90) days after the date of bid opening.
6. Bids shall be opened by the National Procurement and Tender Administration Board (NPTAB) in the presence of Bidders’ representatives who wish to attend it at 09:00hrs on the **31<sup>st</sup> day of October, 2023** at the address: **National Procurement and Tender Administration Board (NPTAB), Ministry of Finance, Main and Urquhart Streets, Georgetown.**
7. Entities are urged to include the URL in their Standard Bid Solicitation Document to notify Suppliers and contractors of all types to register at the link located on the NPTA’s website (<https://bidders.npta.gov.gy/registration>).

All local and international bidders of all types interested in government contracts are being urged by the National Procurement and Tender Administration (NPTA) to register their business in accordance with Section 4A (2) of the Procurement (Amendment) Act 2019 “...*Every supplier or contractor shall apply to be registered as a bidder in the register of bidders in order to participate in procurement proceedings at least seven (7) days before taking part in and procurement proceedings...*”

**Permanent Secretary**

**Ms. Delma Nedd**